

Swainsthorpe Neighbourhood Plan
Steering Group Meeting
Monday 23rd September 7- 8pm
Community Centre St Peter's Church

Minutes

1	Present Gail Wilson – resident Swainsthorpe Ros Callis – resident Swainsthorpe Andy Haggith – Vice Chair Swainsthorpe Parish Council and Parochial Church Counsel (PCC) Margaret Robins – Swainsthorpe Parish Councillor and Swainsthorpe Community Charity Trust (SCCT) Claire Tuttle - Swainsthorpe Parish Councillor Nicki Craft - Swainsthorpe Parish Councillor Geoff Curren - Swainsthorpe Parish Councillor Susan Peters-Corbett – Parochial Church Counsel (PCC) and Swainsthorpe Community Charity Trust (SCCT) Robin Parkinson – Chair Swainsthorpe Community Charity Trust (SCCT) Sheena Curren – Swainsthorpe Community Charity Trust (SCCT) and Funding Ideas Group (FIG) Elaine Parkinson – Swainsthorpe Neighbourhood Plan Coordinator Apologies Joe Casey - Swainsthorpe Parish Councillor Ann Chandler – Chair Swainsthorpe Parish Council and Swainsthorpe Community Charity Trust (SCCT) and Funding Ideas Group (FIG)
	EP welcomed everyone to the meeting and thanked members for offering their time to this 18-month project for the Parish Council. The process will now change with the appointment of Rachel Leggett and Associates who will guide the group into the necessary activities to produce a community led Neighbourhood Plan for Swainsthorpe. Funding bids were successful £6,000 from SNDC and £10,000 from Locality these funds will be used mainly in paying the consultants.
2	Appointment of Chair, Vice Chair, Secretary and Treasurer Chair – Elaine Parkinson Vice Chair – Andy Haggith Secretary – Margaret Robins Treasurer – Sheena and Geoff Curren

3 Draft terms of Reference

Discussed and adopted with additions in italics to:

4.1 Delete the word twelve.

5.1 Will be held in the Community Centre St Peters Church or ZOOM meetings.

Meetings will be open to the public to attend.

5.3 Meetings will be minuted and available on the Parish Council website *plus the agenda and minutes will be posted on the village notice board*

4 Discussion

The Vale – Difficulty in identifying a member for the Steering Group and this is ongoing, however, access to the Vale Management Group has been identified for the agenda and minutes so they are kept informed.

Housing Needs Assessment (HNA) – when applying for funding it was thought not to be required as Swainsthorpe has been designated as ‘infill only’ through the GNLP. To undertake a HNA will be extra funding through AECOM via Locality. (section Stage 2(a) of Consultant Programme of Work. Pro’s and con’s discussed and will discuss with Rachel Leggett and also gain an understanding of the design codes.

Parish Council Website – there is a Neighbourhood Plan item on the drop-down menu on the Swainsthorpe Parish Council website. However, we need a more prominent presence to fully engage with the community and could be part of an overall review of the website and how we can easily post items.

Neighbourhood Plan does it really affect planning decisions? – all the information from Locality and SNDC state that a Neighbourhood Plan must be considered during planning activities. It would have been useful during the recent Saving Swainsthorpe campaign - regarding which, it is possible to identify a view as an asset to the village, e.g. the view across the field from the A140 towards the Church.

Neighbourhood Plans and new Government – nothing as yet suggests any changes to Neighbourhood Plans (*since meeting EP read through current consultation on updating the National Planning Policy Framework and no mention of Neighbourhood Plans*)

Landowners & Businesses – must be approached and considered as part of the Neighbourhood Plan. Identifying who owns all the parcels of land surrounding the village will have to be undertaken. Businesses are mainly along Brick Kiln Lane, but also The Sugar Beat and garage on A140 and home workers?

Conflict of Interest – members working for SNDC and NCC concerned if this is a conflict, but reassured that if they felt an item directly related to their work they could absent themselves from the item under discussion.

Footpaths – concern regarding the encroaching electrical developments surrounding the village and the potential loss of amenity. Ensuring footpaths and green spaces are secure and identifying new ones will be integral to the land use in the Neighbourhood Plan.

4	Consultant communications The group are not in favour off ZOOM meetings and prefer face to face although realising some may be necessary and could we look to some method of members all being present and having a screen. Members welcomed the Whats App group for quick communication and EP will add the Swainsthorpe Neighbourhood Plan logo, commissioned by MR from Ian Gartska our local artist.
5	AOB Mainly covered in above discussions.
6	Date and time of next meeting: ZOOM with Rachel Leggett Thursday September 26th 7-8pm

EP/25.09.24