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# Swainsthorpe Annual Parish Meeting Agenda

St. Peter's Church

From 7pm on Wednesday 13 May 2026

- 1) Welcome from the Chair of the Parish Council and Parish Council report
- 2) To agree the minutes of the Annual Parish Meeting held on Wednesday 14 May 2025
- 3) To receive reports from village groups.
  - a. Footpath Warden (attached)
  - b. PCC
  - c. SCCT (attached)
  - d. FIGS
  - e. Neighbourhood Plan
  - f. Speedwatch
- 4) Other matters: An opportunity to raise any issues not otherwise covered
- 5) Formal closure of the Annual Parish Meeting.

Date: 5 May 2026

# Swainsthorpe Parish Annual Parish Meeting

Minutes of the Annual Parish Meeting held on Wednesday 14 May 2025 at 7.00pm at St. Peter's Church, Swainsthorpe

**Present:**

Seven parish councillors and 21 members of the public.

**1. Welcome and Parish Council report**

AC welcomed everyone to the meeting and thanked everyone for their work throughout the year.

**2. Minutes of the last Annual Parish Meeting**

The minutes of the Annual Parish Meeting held on Wednesday 8 May 2024 were agreed and signed by the Parish Chairman.

**3. Reports from Village Groups**

a. Footpath Warden

Elaine Parkinson provided a provided a written report on the progress and developments of footpaths in Swainsthorpe and a copy of her report is attached.

b. PCC - A written report was provided updating the parishioners on the work of the Church Council.

c. SCCT – Robin Parkinson provided a written report summarising the work of the Trust during the year and a copy of the report is attached.

d. FIGS

A report was received from the FIGS. The summer fete had been a big fundraiser and thanks were given to all those who donated. Over the past year, there had been quizzes held, bonkers for conkers for the children and Christmas Carols and International Women's Day. The FIGS were always looking for more volunteers and encouraged anyone to get involved.

e. Neighbourhood Plan

Elaine Parkinson gave an update on the neighbourhood plan. The steering group were currently considering protected views and the feedback from the recent survey. Heritage assets would be the next topic to consider. Consultants helping to

4) Other matters: An opportunity to raise any issues not otherwise covered  
Parishioners commented that it was nice to see the jubilee gardens open.

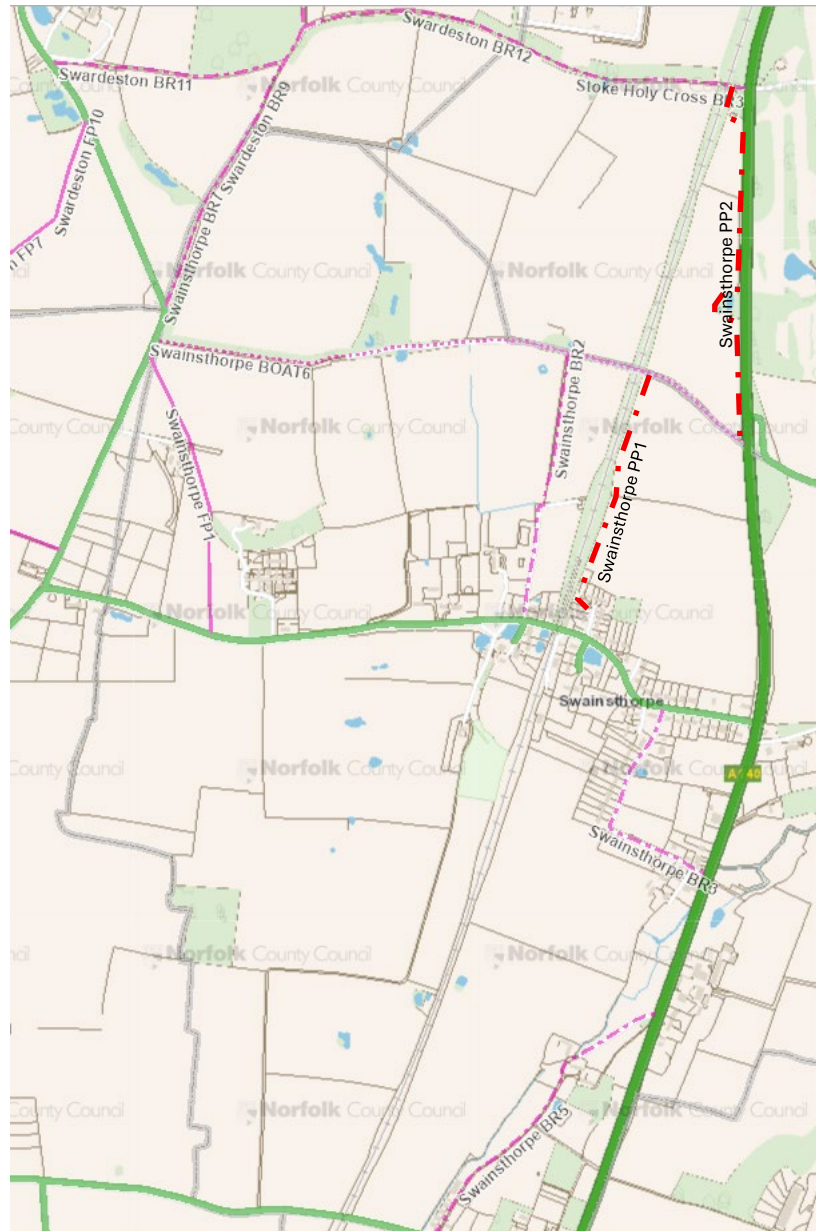
**Closing**

Everyone was thanked for attending and providing the relevant reports.

Meeting closed at 7.34pm

## Footpaths and Bridleways Annual Report 2025-26

This report covers the following footpaths, bridleways and byway. It includes several paths and bridleways that are nominally the responsibility of other parishes since these are known to be used regularly by Swainsthorpe residents. It also covers permissive paths in the fields north of the village along the rail line and the A140.



Swainsthorpe FP1 – The southern section past the Vale was strimmed in early 2025 by volunteers and then the whole length mown twice during the year. It is good walkable condition.

Swainsthorpe BR2 – This bridleway has been mown regularly during the year and whilst currently somewhat muddy in winter remains in good condition.

Swainsthorpe BR3 – The paved, north-south section has some potholes but is otherwise in satisfactory condition. The unpaved east-west section is rutted and suffering from

erosion. It would benefit from the installation of drainage particularly the 50 m closest to the A140.

Swainsthorpe BR5 remains in good usable condition and it has been mown at least once in the year.

Swainsthorpe BR7 is a farm track and was degraded when the farmer harvested sugar beet and stockpiled it next to the track and the tractor movements damaged the grass verges of the track. This is now gradually recovering and is in reasonable walking/riding condition.

Swainsthorpe BOAT6 remains heavily rutted in the central section through the woods. It is passable only to 4x4s and tractors. The drainage needs to be reopened on either side in this section and the byway resurfaced. A report has been submitted to Norfolk County Council.

Swainsthorpe PP1 has been mown regularly and the hedge cut back to the fence. The first 50 m nearest the village is muddy but the path is in good condition.

Swainsthorpe PP2 has been mown regularly but has been damaged by the EDF works to lay their cables from Bloys Grove and the BESS in the south of the field. The section of the path around the clay pit next to the A140 was partly flooded during the winter months and only suitable for wellington boots. The section past the EE Telephone mast was a quagmire during the winter since it was dug up by EDF to allow the installation of their cables. They agreed to improve it when it dried out but have not yet done so.